



Friends of Heighington Millfield Primary Academy

**Minutes of the Meeting Dated 11th May 2026 @ 7.30pm
@ Turks Head Public House**

Attendees	Online Attendees	Apologies
Kerrie Anderson Kat Simmonds Kim Sellars Lynn O'Neil Kate Holliday Clarissa Bray Joanne Hueso Sophie Fletcher Amy Price Alex Boucher Stacey Pickwell	Donna Woosey	

Item	Lead
<p>Welcome KA welcomed all to the meeting in person/online and explained the purpose and order of business of the PTA</p> <p>General Meeting</p> <p>Easter Egg Hunt – Summary</p> <ul style="list-style-type: none"> • Successful community event • Slightly less entries than previous year at 130 • Remaining eggs sold • Profit of £574 <p>Non-Uniform Day – Monday 15th June 2026</p> <ul style="list-style-type: none"> • Change of date due to Y6 residential • Donations to be taken into school hall • Store in sports cupboard until 20th June 	<p>KA & KSi</p> <p>KA & KSi</p>

<p>Summer Festival – MILLFEST – 20th June 2026 (1-5pm)</p> <ul style="list-style-type: none"> • Fridge now booked • Meat prices to be confirmed with Andersons • Possible bread roll donation from Tesco Community Champion as per last year – email to be sent • Volunteers for glitter to go ahead this year <ul style="list-style-type: none"> ○ Action – to arrange Y6 volunteers to also help • Agreed flower hair band and inflatable instrument festival gifts for sale if enough volunteers • Tombola – reduce 3 tickets for £1 to maximise tombola due to always being popular and always selling out early • Games stall to go ahead – AB purchased new Hook a Duck • Football Shoot Out may not be possible due to HBW presentation on same day – discussed alternatives <ul style="list-style-type: none"> ○ Action – Enquire with Synergy Sports • Tearooms still to be held in Cube <ul style="list-style-type: none"> ○ Action – Check with Alex and Sarah if able to run • 1 x BBQ and volunteers needed • Inflatables booked – Total Wipeout to be ran by hire company, school volunteers ideally needed for 1 x bouncy castle <ul style="list-style-type: none"> ○ Action – DW to check availability of staff ○ Action – Wristbands needed as agreed helped better running on day • Slight shortage of volunteers this year due to other commitments so need to recruit <ul style="list-style-type: none"> ○ Action – Message to be forwarded to year groups by representatives to recruit 	<p>KSe KSi</p> <p>SF & AP KSi</p> <p>DW</p> <p>LON</p> <p>DW</p> <p>KA</p>
<p>Summer Festival Raffle</p> <ul style="list-style-type: none"> • Range of raffle prizes secured already • Further raffle prize opportunities to be checked <ul style="list-style-type: none"> ○ Lincoln City (KSe) ○ Deztec (CB) ○ Lindum (JH) ○ Siemens (AP) ○ Asta (SF) ○ Pottergate (KSe) • KSi confirmed raffle books ordered – 3 per child <ul style="list-style-type: none"> ○ Action – to be handed out before May half term 	
<p>Summer Special Disco – 9th July 2026</p> <ul style="list-style-type: none"> • KA confirmed usual format to go ahead • Bookers order to be done • Letter to parents needed 	<p>KSi KSe</p>

<p>SPENDING</p> <p>Y6 Leavers Hoodies</p> <ul style="list-style-type: none"> • KSe confirmed hoodies have arrived, will drop at school labelled ready to hand out • To be handed out on Thurs 14th following SATS <p>Other Age Groups</p> <ul style="list-style-type: none"> • Ties to be ordered for Y5 • PE bags to be provided for Reception <p>STEM Equipment</p> <ul style="list-style-type: none"> • Visualizers have been received well and already popular in the classrooms • School currently in consultation for further STEM equipment so further spending to be agreed <p>School Activity Day</p> <ul style="list-style-type: none"> • PTA funded Drumming Workshop as agreed by volunteers and due to take place on Friday 15th June for all age groups <p>Y6 Fun Day</p> <ul style="list-style-type: none"> • PTA to donate to Y6 fun day as previous years <p>Outdoor KS2 Learning Shelter</p> <ul style="list-style-type: none"> • Parish Council grant application completed by KH <ul style="list-style-type: none"> ○ Action - Further details to be added <p>AOB</p> <p>Logs</p> <ul style="list-style-type: none"> • Logs available in school field from flood prevention works • Suggested to sell to local community for donations for PTA • Possible cutting of logs for easier transportation <ul style="list-style-type: none"> ○ Action – To arrange for logs to be cut and date for collections <p>AGM</p> <ul style="list-style-type: none"> • KA announced stepping down from role at end of academic year – looking for new chair at AGM • AGM date to be set – no further meetings this year 	<p>KA & KSi</p> <p>SP DW & KSi</p>
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Kim Sellars