



Friends of Heighington Millfield Primary Academy

**Minutes of the Meeting Dated 16th March 2026 @ 7.30pm
@ Turks Head Public House**

Attendees	Online Attendees	Apologies
Kerrie Anderson Kat Simmonds Kim Sellars Lynn O'Neil Kate Holliday	Amy Price	Stacey Pickwell Lindsay O'Shea Lol Levisley Sophie Fletcher Donna Windard Tracy Pickard Alex Boucher Donna Woosey Amy Dyche

Item	Lead
<p>Welcome KA welcomed all to the meeting in person/online and explained the purpose and order of business of the PTA</p> <p>Apologies</p> <p>General Meeting</p> <p>Future Events</p> <p>Easter Egg Hunt – 28th March 2025 – 10.30am-1.30pm</p> <ul style="list-style-type: none"> • KSi confirmed booked Jubilee Hall and deposit paid • LL confirmed hunt will be complete by end of week 20/03/26 <ul style="list-style-type: none"> ○ Action - to be forwarded to KA to liase with school to print x 200 copies of EEH sheet • 203 eggs purchased – by KSi from Asda - £1 per egg • Price to remain the same - £3.00 per entry to EEH – to incl. treasure hunt sheet + egg prize at the end • Tea/coffee, squash available on the day – stock available in PTA cupboard from previous event <ul style="list-style-type: none"> ○ Action - milk to be bought on the day, KA confirmed hot chocolate needed - approach Branston Co-op or Tesco for supplies 	<p>KA</p> <p>KS<i>i</i></p>

<ul style="list-style-type: none"> • Large easter egg for raffle prize still needed <ul style="list-style-type: none"> ◦ Action - Check if DW has contacted Sainsburys • Small games – Golden Egg and Carrot Game • PTA volunteers list started in PTA group, more volunteers required • Cake donations required, priced accordingly on the day – to be added to PTA newsletter and PTA group 	<p>DW KA and KSi KA</p> <p>KA and KSi</p>
<p>Non-Uniform Day – Friday 19th June 2026</p>	
<ul style="list-style-type: none"> • Children wear non-uniform in exchange for a Tombola item (not food) – alcohol & bric-a-brac Tombola only • Suggested contacting Majestic Wines for donations for alcohol tombola • Potential reduce number of tickets for £1 for tombola 	<p>KH</p>
<p>Summer Festival – MILLFEST - 28th June 2025 (1-6pm)</p>	
<ul style="list-style-type: none"> • No field due to ongoing flood prevention – playground area only <ul style="list-style-type: none"> ◦ Action – new layout plan needed • Live music acts booked – George Ezra and Taylor Swift • Ice cream van and candy floss machine booked • Bouncy castle booked – small bouncy castle and wipe out <ul style="list-style-type: none"> ◦ Action – to confirm if disclaimers needed 	<p>KSi</p>
<ul style="list-style-type: none"> • Magician - Check availability for arrival • Bar – LO’N & CB (+ husbands) to run bar all day • Refrigerator lorry – needs to be booked • BBQs – KSe unavailable, LP offered – check with SP • Meat Supplies – to use Andersons again – check pricing 	<p>LON KSe</p>
<ul style="list-style-type: none"> • BBQs – KSe unavailable, LP offered – check with SP • Meat Supplies – to use Andersons again – check pricing • Tearoom – to be ran from Cube – check for volunteers • Festival Glitter – Check BB happy to run and to look for Y6 helpers 	<p>KSe KA</p>
<ul style="list-style-type: none"> • Festival Gifts – will need to purchase more if selling • Football Shootout – DW has suggested this can go ahead in school hall – need to recruit coaches • Posters/Advertising – new posters needed • Gazebos – need to arrange when these can be erected with DW • Stalls – only to be offered to parents/carers of the school (no external stalls) 	<p>KSi</p> <p>KA/AC</p> <p>AD LON</p>
<p>Summer Festival Raffle</p>	
<ul style="list-style-type: none"> • Raffle prizes needed <ul style="list-style-type: none"> ◦ Action – Letter template for requests where needed • Discussed up to 3 books per child or family sent home <ul style="list-style-type: none"> ◦ Action - raffle ticket books to be ordered w/c 11th May 2026 	<p>KSe</p>
<ul style="list-style-type: none"> • Shared document of the spreadsheet for raffle prizes to be updated for PTA members to access and add info 	<p>KSi</p>

<ul style="list-style-type: none"> • Potential banners for donors to advertise and promote • Raffle prize ideas and donors <ul style="list-style-type: none"> ○ Lincoln City signed shirt ○ Lindum ○ Jordans Cereals at Bardney ○ Beauty Hamper ○ Local Hamper Company ○ Headphones 	<p>KH</p> <p>KSe KA</p> <p>TP KSe KH</p>
<p>Summer Special Disco – 9th July 2026</p> <ul style="list-style-type: none"> • KA confirmed usual format to go ahead • Details to be confirmed nearer the time 	
<p>SPENDING</p>	
<p>Y6 Leavers Hoodies</p> <ul style="list-style-type: none"> • KSe confirmed hoodies in process • KSi confirmed hoodies had been paid for • Will be available at start of term after Easter break 	
<p>Y6 Fun Day</p> <ul style="list-style-type: none"> • Agreed to donate £300 towards fun day on 14th July 2026 	
<p>Visualizers</p> <ul style="list-style-type: none"> • PTA have ordered 7 x visualisers for each classroom at £125 each 	
<p>STEM Equipment</p> <ul style="list-style-type: none"> • Awaiting to find out how PTA can help with STEM equipment based on the curriculum 	
<p>Other Equipment</p> <ul style="list-style-type: none"> • School have expressed the wish for hexagonal climbing arch for playground area • Initial look at costs of £600-£800 plus installation • To be discussed further with school and would like to aim to install this summer • KSi suggested outdoor learning spaces for Y5/Y6 children as break out spaces, look at potential funding from Heighington PC for this – application to be completed • Currently £2k available to spend 	
<p>KH</p>	

<p>School Activity Day</p> <ul style="list-style-type: none"> • KA suggested arranging a school activity day funded by PTA for all year groups • Ideas include musical orchestra/planetarium • To be discussed further with school <p>AOB</p> <ul style="list-style-type: none"> • KA has completed CO-OP Community champion application – needs 5 x dividend account holders details for applications • KH suggested PTA lottery as another fundraiser idea – would need researching <p>Next Meeting(s)</p> <p>Monday 11th May 2026 at 7.30pm Venue - Turks Head Public House</p>	<p>LON</p>
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Kim Sellars