



**Minutes of the Annual General Meeting Dated 23<sup>rd</sup> September 2024 @ 7.00pm**

<b>Attendees</b>	<b>Apologies</b>	<b>Online Attendance</b>
Kerrie Anderson	Kerry Foster	Tasha Fixter
Hetti Moore	Helen Newton	Lindsay O'Shea
Kat Simmonds	Sarah Hardcastle	Emma Roome
Stacey Pickwell	Alex Aldous	
Donna Woosey	Jen Holmes	
Lynn O'Neill	Jodie Sanderson	
Donna Windard	Lol Lievsley	
Kim Sellars	Joanne Hueso	
Adele Cochran	Clarissa Bray	
Amy Dyche	Donna Windard	
	Louise Hibberd	
	Tracy Pickard	
	Noah Young	
	Rebecca Harris	
	Alex Boucher	
	Becky Bannister	

Item	Lead
<p><b>Welcome</b></p> <p>KA welcomed everyone for Meeting and explained the AGM and the need for voting in of committee members.</p> <p>Apologies</p> <p><b>Annual General Meeting</b></p> <p><b>Chair's Annual Report</b> KA Read the Chair's Annual Report</p> <p><b>Financial Report</b> KSi financial report as treasurer.</p> <p><b>2024-25</b></p> <ul style="list-style-type: none"> <li>13 events hosted last academic year</li> </ul>	<p>KA</p> <p>KA</p> <p>KSi</p>

Start Balance- £5,757.94  
Credits – £20,071.72  
Debits - £19,161.52  
End balance - £6668.13

Outgoings have included PTA insurance and membership, Lotteries licence, Year rec-6 school trips, Christmas visits (Rand Farm, Pantomime), leavers hoodies, ties for new Year 6 and bookbags for new Reception. Also funded new Library Refurbishment, funds for climbing wall, and Y6 fun day.

KSi = reminder to keep back funds for regular expenses each year

£850.00 approx. for Y6 hoodies  
£500.00 for bookbags + Y5 ties  
£300.00 for PTA insurance + License

### **Thanks**

DW thanked the PTA for all their work, particularly outgoing Chair and Treasurer for their contribution on behalf of the children.

### **Voting in Trustee Committee**

KA explained the roles of the committee – re-election of existing members.

KA requested someone to step into role of **Secretary** (to replace HM.)

HM resigned from role of Secretary.  
KSe/TF willing to share the role.  
KSe nominated and seconded for role of secretary.  
TF nominated and seconded for role of vice-secretary.

KSe elected to role of Secretary.  
TF elected to role Vice-Secretary.

KSi re-elected for role of Treasurer.  
KA re-elected for role of Chair.

All members nominated and seconded by meeting attendees.

### **General Meeting**

### **Future Events**

**Events discussed - dates to be agreed shortly for events for this academic year.**

- Term 1 Disco – Thurs 17<sup>th</sup> Oct
- Christmas market stall – Sun 1<sup>st</sup> December
- Term 2 Movie night – Thurs 12<sup>th</sup> Dec
- Term 4 Disco – Thurs 13<sup>th</sup> Feb
- Easter Egg Hunt – Sun 30<sup>th</sup> March
- Term 5 Movie night – Thurs 15<sup>th</sup> May
- Summer fair – Sat 28<sup>th</sup> June
- Term 6 Disco – Thurs 10<sup>th</sup> July

### **Disco – Thurs 17<sup>th</sup> October**

#### **ACTIONS**

- KSi to book disco and confirm with KA
- PTA cupboard has sweets and glowsticks already available to sell at the event
- HM to amend disco letter to school (Julie Wallis) for children to take home
- KSi to organise float
- Details of parent volunteers will be sent to WhatsApp group for each disco (KS1 & KS2)
- KA to add message asking for any other volunteers in Whatsapp group

### **Christmas Market – Sunday 1<sup>st</sup> December**

- Market to be 11am-4pm
- PTA requested stall in Library area of school (as per previous years)
- KSi to message Xmas Market organisers to find out details
- Stall to include usual games + drinks stall (2 stalls)
- Volunteers required for both stalls = rota for this to be discussed at next meeting and volunteers to be asked for in WhatsApp group

#### **ACTIONS**

- HM = to prepare letters for Coop & Spar to request prizes for hampers

### **Other events**

To be discussed in future PTA meetings closer to the event dates

### **AOB**

### **Coop Community Champion scheme**

- Unsuccessful application made by KA – declined at voting stage – we can re-apply for this.

### **ASDA Cashpot**

- PTA have joined this, and it has been really successful!
- Link our school name using the App for ASDA – runs until

30<sup>th</sup> Nov 2024

- Easyfundraising App = already set up – needs promoting again in school newsletter

### **Launched Birthday Book Scheme**

- KA - Children donate a book instead of bringing sweets into the classroom
- Very positive feedback on this in FB
- TF asked if there was a teacher approved wish list for books (to help guide people)
- DW and LON confirmed that yes, there was and that they would communicate this with parents soon

### **Grants = Need to Apply before April 2025 for Fund-raising**

- Inspire, Wickes & Branston Potatoes have fundraising opportunities soon – it would be a good idea to apply for these if we can

### **School Trips**

- £10.00 contribution per child to continue with school trips for this academic year (210 children at school).
- PTA voted to approve this as a majority vote

### **Pre-loved Uniform**

- Going very well
- AD stated they have recycled over 200 items of pre-loved uniform (since May 24)
- AD would like to move uniform to be located in school - AD and DW to find furniture to do this in reception area of school entrance
- AD sent boxes of uniforms to pre-schools in the area to sell – has been really successful

### **Opening/Re-opening of the Library**

- KSi asked if DW had plans for opening of refurbished school library (partly paid for by PTA funds)
- DW confirmed that there would be an 'open day'
- KSi asked if we could have a PTA board at the open day to show our contributions to the school

### **Parentkind Discounted Coats**

- AD – Parent-kind running a scheme where PTA can buy discounted coats (£10) from Fatface (No Cold Child) – wondered if school/PTA could promote this
- DW confirmed that there is around 17% pupil premium in the school

### **Spending 2024-25**

- KA and KSi asked DW whether she would still like PTA to raise funds to donate to the STEM laboratory in school

<ul style="list-style-type: none"> <li>• DW confirmed that this would be her preference as head of school</li> </ul> <p><b>PTA WhatsApp Group</b></p> <ul style="list-style-type: none"> <li>• Needs editing/tidying and new members adding</li> <li>• KA to add new members and tidy up Whatsapp group to include current PTA members</li> <li>• Suggested possibility of creating a Whatsapp community or business group – to be investigated for next meeting.</li> </ul> <p><b>Next meeting</b> Mon 28<sup>th</sup> October 2024 at 7.30pm at Turks Head pub</p>	
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Hetti Moore