

1st November 2024

Dear Parents and Carers,

We are pleased to inform you of some changes to our drop-off and pick-up arrangements, effective from Monday, 4th November. With the removal of the mobile classrooms from the playground, we now have significantly more space and are excited to utilise the playground for these procedures. This change also takes into consideration your feedback, hoping it will improve the experience for everyone.

New Drop Off and Pick Up Arrangements from Monday 4th November:

Reception, Year 1 and Year 2:

- Reception children will walk to their classroom via the pathway near the cube, accessed via the main playground gates. Please wait on the playground near to the cube for pick up.
- Year 1 and Year 2 children will use the library doors to enter and exit school. Please wait on the playground near to the library doors for pick up.

Year 3 and Year 4:

- At drop off, children will access school through their classroom external doors, as they do now. At pick up, children will leave school via the door next to the main hall. Please wait on the playground near to this door.

Year 5 and Year 6:

- Current drop off and pick up arrangements will remain unchanged.

Please note that teaching staff will be available on-site to assist and answer any questions you may have during drop off and pick up times.

Please do not allow children and siblings to play on/with school play equipment at drop off and pick up times. It is your responsibility to ensure the safety of your children at these times. Please be mindful that we still have building equipment and machinery on site. Children must stay away from these areas for safety reasons.

We may need to adjust these procedures in the spring term as the playground undergoes renovations, and we will keep you informed of any necessary changes. Your flexibility and understanding are greatly appreciated as we aim to ensure the best experience for our pupils and families.

Thank you for your continued support.

Warm regards,



Miss Donna Woosey
(Headteacher)

Headteacher: Miss D Woosey

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