



Friends of Heighington Millfield Primary Academy

Minutes of the Meeting Dated 18th March 2024 @ 7.30pm @ Turks Head Public House

Attendees	Online Attendees	Apologies
Kerrie Anderson Hetti Moore Kat Simmonds Stacey Pickwell Sarah Hardcastle Alex Aldous Lindsay O'Shea Becky Bannister	Donna Windard	Helen Newton Helen Hempstock Jilly Jarvis Melanie Southcott Claire Bryant Jen Holmes Joanne Hueso Clarissa Bray Lisa Turner Vic Hammond Noah Young Geoff Cochran Kerry Foster Lol Lievesley Rebecca Harris Kayleigh West Alex Boucher Jodie Sanderson Adele Cochran Donna Woosey Kim Sellars Amy Dyche Tasha Fixter Lynn O'Neill Amanda Crombie

Item	Lead
Welcome KA welcomed everyone for Meeting and explained the purpose and order of business of the PTA	KA
Apologies	
General Meeting	KA & KSi

Previous Event Summary

KA

Smarties Tubes

- KA thanked KSi for organising
- KSi reported nearly all smarties tubes have been distributed – now need to promote the return of tubes
- KSi to chase this with Julie Wallis to request message reminder to be sent

Book Drop

- KA thanked SP for organising
- SP reported successful book drop
- School to review books collected and then PTA will organise book sale for the remainder in the playground

Pre-loved School Uniform

- KA thanked AD for organising
- Drop off on Fridays at school office
- AD reported stall to be set up in playground (drop off/pick up)
- KA also mentioned having a stall at (new – Sept 2024) reception events and Summer Festival

Future Events

KA & KSi

Easter Egg Hunt – Sun 24th March 2024 – 10.30-1.30pm

- Use Jubilee Hall to do this – KA and KSi have confirmed date
- AD has designed poster to distribute – advertised in Sheepwash Times & posters to be stuck up around village
- KSe to promote EEH on FB
- 200 eggs bought – with staff discount from Tesco - £1.02 per egg
- **£3.00** per entry to EEH – to incl. treasure hunt sheet + egg prize at the end
- KA has written ‘hunt’ sheet
- **Tea/coffee, squash and hot cross buns** available on the day – Voucher from Blakemore for donations from Spar
- **Easter Raffle** – prize to be bought with Spar Vouchers
- **GAMES** – KA has games – splat the rat (borrowed), count the smarties in the jar, and pull the carrot
- **Craft Table** – LO’S to drop off remaining craft supplies to KA during the week
- KA requested AA to purchase any additional sweets required
- Use of remaining craft activities/colouring from stay & play event
- PTA volunteers to be there for 10.00am

Summer Festival Raffle

- KA advised last year we made over £2000.00 on the raffle

- Need 3-4 large prizes (e.g. dyson, lego, laptop/ipad etc.) to make it worthwhile
- KA asked PTA volunteers to each take 3-5 companies to contact to request raffle prizes
- HM & KA shared out companies to contact to PTA members present
- HM to email volunteers electronic template of raffle request letter and link to spreadsheet to update info

Non-Uniform Day – Friday 28th June 2024

- Children wear non-uniform in exchange for a Tombola item (not food) – alcohol & bric-a-brac Tombola only
- AD to design poster for this
- Volunteers will be needed for this on Friday morning to collect, sort and label items

Summer Festival – Millfest - Sat 29th June 2024 (2-6pm)

- Please add date to diary (for volunteering)
- **Tents** – Ksi has booked giant tents and stage
- SP volunteered to lend 6m teepees x 3 if needed
- **PTA Marquees** – KS has requested replacement poles for the broken Marquee and has also applied for funds for 2nd Marquee from Coop bank
- **Bands** – Ksi has booked 2 bands (Dua Lipa and Taylor Swift tribute acts) – also booked disco for in between acts
- **Bar** – LO’N & CB (+ husbands) to run bar
- **Refrigerator lorry** - KSi has booked
- **BBQs** – SP’s dad has volunteered to run a BBQ, and LO’S also volunteered
- **Summer Raffle** – KSi to work out how this can be linked to Charity Hive page
- **Bouncy Castle** (+ inflatable assault course) - KSi has booked this
- **Ice-cream van** – SP’s sister to sort out– 10% of profit to fair funds
- KSe’s dad is a children’s entertainer so she will ask if he would be willing to do magic show (or other) at the event
- **Cake Shop & Tea Shop** – AA and SH agreed to run and organise this again this year
- **PTA gazebos** - HM inquired about state of these for stall holders if needed – all still available in out-buildings at school
- **Games** – KA to speak to AB about running this again this year – SP advised her dad/family are hoping to help create some permanent games for the PTA to use
- **Festival Glitter** – BB offered to run and organise this – HM volunteered to help
- **Sweet Stall** – Ksi to ask Mrs G about running this
- **Teacher’s Help** – KA to contact DW to see if teachers will

KA & KSi

<p>be able to assist again on Bouncy Castle etc. this year</p> <ul style="list-style-type: none"> • Stalls – offer of stalls to go in newsletter - £15 for friends of school PTA - £30 for external companies • Football Shootout – KA/KSi to chase this up with coaches from HBW • Nerf Gun Alley – KA/KSi to chase this up with provider in previous years <p>Displays on the Day</p> <ul style="list-style-type: none"> • SH to ask dance group • KA to ask Karate group • DWi to see if her students can provide some sports activities on the day • HM to ask AC about scouts/beavers providing an activity/event <p>Summer Disco – Thurs 11th July 2024 – 6.00-8.15pm</p> <ul style="list-style-type: none"> • KSi to confirm venue of Jubilee Hall - DW confirmed school hall would not be available • Disco, glitter and glowsticks • Pick & mix for KS2 <p>Spending Ideas</p> <ul style="list-style-type: none"> • Climbing Wall School Visit – KSi sourced climbing wall company incl. instructors to come to school for 1 day and provide opportunity for all children (except reception) to partake in climbing instruction - £600.00 to hire for the day • KSi to approach DW about date for this to go ahead <p>AOB</p> <ul style="list-style-type: none"> • SP suggested a Quiz & Chips evening for a future event (KA banked idea for future reference) • SP also suggested a Gin tasting evening (KA banked idea for future reference) • KSi confirmed we have formal confirmation from Red Arrows Trust that they will be donating approx. £4000.00 in funds to support buying lego STEM classroom kits for KS2 <p>Next Meeting(s)</p> <p>Monday 13th May 2024 at 7.30pm Venue Turks Head Public House</p>	
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