

Arrangements for the 8th March

Dear Parent/carer

We were really excited after the Prime Minister's announcement on Monday that we can welcome all children back from Monday 8th March.

We have received the guidance and put together some information to support everyone's safe return.

The headlines -

- the children will remain in their class bubbles as before (not their critical worker bubbles)
- classes will play in their designated areas as before
- staggering starting, finishing, lunch and break times – a timetable is below
- attendance is compulsory with the threat of penalty fines
- test and trace in place for schools – staff will continue testing themselves; however, there is no testing for primary age pupils
- continuing regular cleaning of hands
- those with symptoms told to stay out of school
- no big group events such as school assemblies – these will remain online
- arranging classrooms with forward facing desks
- masks not expected for pupils; however, staff might wear masks if they wish to or if social distancing cannot be achieved

Class Bubbles

As before, children inside learning bubbles do not have to be socially distant, however, the bubbles will be social distant from another bubble. Where children from different bubbles meet, they will be kept 2 metres from each other e.g. shared toilets, shared spaces such as the playground or hall.

Where learning groups are formed then the children from different bubbles will be kept 2 metres apart.

Hygiene

We will continue to wash / sanitise hands regularly, at least when the children arrive, move learning areas (including going to pick their reading book), go to and from the playground, before and after eating and going home. We are aware that this is a lot of hand washing / sanitising however we have seen a vast reduction in colds and other sickness. You are welcome to send your child with hand cream but please be aware that will not be able to help each one of them put it on.

There is still a need to cover mouths/noses when sneezing/coughing and following the catch it, bin it, kill it guidance.

Headteacher: Mr J Beaven

Heighington Millfield Primary Academy 2 Mill Lane, Heighington, Lincoln LN4 1RQ

Tel: 01522 872625 **Email:** JWallis@prioryacademies.co.uk www.heighingtonmillfield.co.uk

Arrival & Collection

Drop off and pick up can often be a very busy time so we ask that parents arrive at the allotted time and leave as soon as their child has entered the building or they have collected their child. Please, please do not stop to watch them through the window in their classroom or hold a conversation with another adult in the playground or on the path / road around school. If you need to speak to a member of school staff please email them or ring the school office and ask for them to ring you back.

Times for arrival will be staggered.

	Classes	Arrival time	Collection time	Entry/collection point
Reception	Barley	9:00	3:00	Large playground gate
Y1	Wheat	9:00	3:00	Small gate near staff carpark
Y2	Rye	8:45	3:15	Small gate near staff carpark
Y3 & Y4	Bracken, Poplar & Willow	9:00	3:30	Large playground gate
Y5 & Y6	Typhoon, Hawk & Lancaster	8:30	3:15	Small gate by the cycle sheds

Again parents who have children in different classes may wait at the back of the playground or in the school hall if it is raining. Please can you make sure that your children stay with you and do not go off and play and that social distancing is maintained.

Symptoms and our response

We continue to ask that parents follow the isolation rules when someone in the house has symptoms or a positive test.

Parental communication

In order to speed up the process of children coming into school, we will be asking all parents to email or call our administration team should any messages need to be passed to the class teacher. Please can you reduce the need to come into the foyer area at the front of the Academy and we would also ask that only one adult is in the foyer area at a given time. If you wish to report your child's absence, please phone the school office, leaving a message and giving exact details of your child's illness.

Cleaning

We will continue to maintain the cleaning systems that have been in place during the reopening of the Academy to limited numbers of children.

Resources

The children will have all of the resources they need for their learning in school. We would ask you to not send in extra resources or items with your child. They will need PE kits, water bottles, packed lunches (if not having a booked meal) and books to change as normal.

Before & After School Club

The updated Protocols for Breakfast Club will be available on the school website. Please be aware the children using Breakfast Club will be in the hall, and the children will be placed within a new bubble. Those children who wish to sit in family groups will not be able to join those children in their Breakfast Club bubble. Booking forms will be emailed to the parents of children who regularly attend Breakfast Club, and will also be available on the school website.

We are sure Kaleidoscope will be in touch with regards to our after school provision.

Music tuition

We are hoping that music tuition will be up and running very soon. More information will follow.

Lunch

Hot lunches will be available as normal for all children. You will be able to order these through the Good Lookin Cookin website. The children in year 5 & 6 will be asked to eat their lunch in their classroom.

Uniform

Please can you continue to support the Academy by maintaining the high standards of uniform that we would usually expect at Millfield. We understand that the shops are still closed so there may be the odd day where changes to uniform may happen.

Mobile phones and children walking home on their own

We will make the assumption that every child is being picked up from school at the end of the day unless you have already sent us a letter stating that your child can walk home on their own.

The Academy has a clear no mobile phone policy in place. The exceptions are where parents have made a specific request for a child in Y5 or Y6 to have their phone with them as they travel to and from school. Children are to deposit their phone with their teacher. This can continue only if the phones are cleaned before depositing them to reduce any cross contamination. If you do not wish your child to clean their phone then they may no longer bring them.

Curriculum

After a period of reaffirming the rules and expectations, reforming our friendships and learning how to build our resilience and supporting our wellbeing needs, we will undertake some short assessments to enable us to see where all of our children are and their next steps. Just like last time, we will share these with you. Parent Consultations will take place after the Easter holidays. More information will be sent later this term.

If you have any further questions, please do not hesitate to contact us via the admin@millfield.lincs.sch.uk email address.

We are genuinely excited about having our Millfield Family back together again; hopefully we have all experienced our last lockdown!

Yours sincerely



Mr John Beaven
Head Teacher